

# MARICOPA COUNTY SHERIFF'S OFFICE

Bureau of Internal Oversight

Audits and Inspections Unit



**Patrol Activity Log Inspection December 2021**

Inspection Report # BI2021-0164

The Audits and Inspections Unit (AIU) of the Sheriff’s Office Bureau of Internal Oversight (BIO) will conduct monthly inspections of the supervisory review of Patrol Activity Logs to ensure compliance with Office policies, promote proper supervision, and support the requirements set forth in the Court Order.

The Patrol Activity Logs will be uniformly inspected utilizing a matrix developed by the AIU in accordance with procedures outlined in MCSO Policy GB-2, GI-1.3 and paragraph 83 of the Melendres Order.

**Compliance Objectives:**

- Ensure the supervisor has reviewed Patrol Activity Logs for shifts worked by assigned subordinates.
- Verify the Patrol Activity Logs were reviewed no later than seven days after the completion of the shift under review.

**Criteria:**

MCSO Policy GB-2, *Command Responsibility*

Policy GI-1, *Radio and Enforcement Communications Procedures*

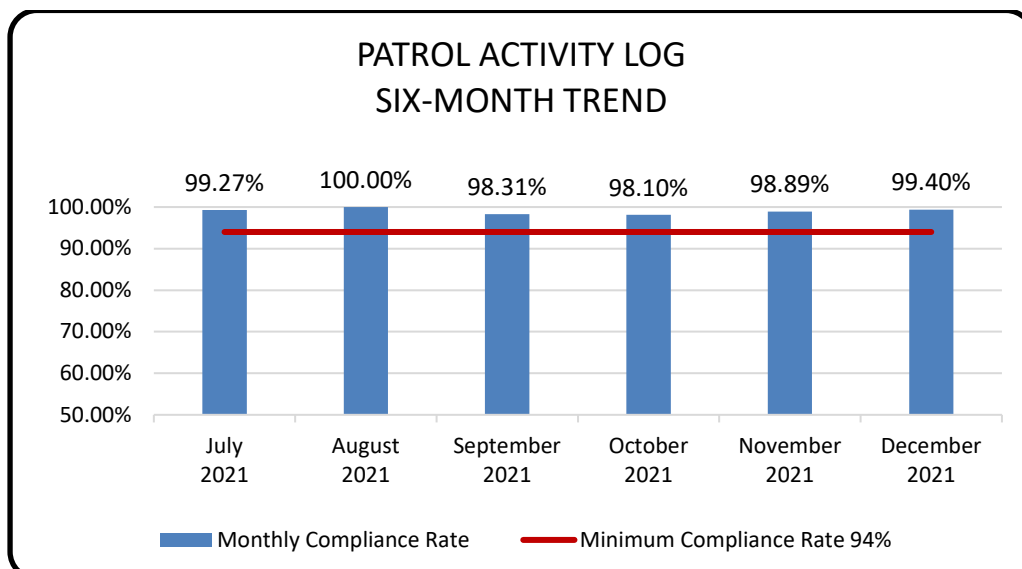
Melendres Order, Paragraph 83

**Conditions:**

MCSO’s assigned Court Monitor provided a sample of 37 employees from all Patrol Districts/Divisions for the December Patrol Activity Log review. The sample of 36 Deputies and one Deputy Service Aid provided a total of 496 daily Patrol Activity Logs available for inspection; 496 or 100% of the Patrol Activity Logs were inspected for this report.

Deficiencies noted in the review of the Praxis system are cross-checked with Division rosters and other records to increase accuracy.

MCSO achieved an overall compliance rate of 99.40% for the December 2021 Patrol Activity Log inspection, as illustrated in the graph below:



The compliance rate of each division is illustrated in the table below:

District	Compliance Rate	Total Patrol Activity Logs Inspected	Deficiencies	In Compliance
1	100.00%	84	0	84
2	100.00%	95	0	95
3	100.00%	70	0	70
4	100.00%	77	0	77
Lake Patrol	100.00%	36	0	36
6	100.00%	83	0	83
7	94.12%	51	3	48
<b>Totals</b>	<b>99.40%</b>	<b>496</b>	<b>3</b>	<b>493</b>

The following 3 deficiencies were noted during the inspection period:

### District VII (0 BIO Action Forms)

District/Div	Deputy Reviewed	Assigned Supervisor	Shift Date	Current Commander
District VII	Deputy	Sergeant	12/23/2021	Captain
<b>Deficiency</b>				
Supervisor reviewed Patrol Activity Log 18 calendar days after the completion of the shift under review rather than within the seven-day period as required by Policy GB-2.13.G.1.				
<b>Note:</b> Deficiency has already been discussed with employee and documented in BlueTeam; therefore, no BIO Action Form is required.				
District/Div	Deputy Reviewed	Assigned Supervisor	Shift Date	Current Commander
District VII	Deputy	Sergeant	12/23/2021	Captain
<b>Deficiency</b>				
Supervisor reviewed Patrol Activity Log 18 calendar days after the completion of the shift under review rather than within the seven-day period as required by Policy GB-2.13.G.1.				
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<b>Note:</b> Deficiency has already been discussed with employee and documented in BlueTeam; therefore, no BIO Action Form is required.				

Unless noted above in the deficiency tables, there were no prior BIO Action Forms similar in nature or supervisor notes addressing the perceived deficiencies.

**Action Required:**

Although 99.40% is the compliance rate for Inspection #BI2021-0164, **no BIO Action Forms** are required since the deficiencies have already been discussed with the employee and documented in BlueTeam.

Date Inspection Started: 1/18/2022  
 Date Completed: 1/20/2022  
 Timeframe Inspected: December 1<sup>st</sup> to December 31<sup>st</sup>, 2021  
 Assigned Inspector(s): Connie Phillips B3345

I have reviewed this inspection report.

Lt. Brian Arthur S1806  
 Lt. T. Brian Arthur S1806  
 Commander, Audits and Inspections Unit  
 Bureau of Internal Oversight

2/16/2022  
 Date