

# MARICOPA COUNTY SHERIFF'S OFFICE

Bureau of Internal Oversight  
Audits and Inspections Unit



**Patrol Activity Log Inspection July 2024**

Inspection Report # BI2024-0103

The Audits and Inspections Unit (AIU) of the Sheriff’s Office Bureau of Internal Oversight (BIO) will conduct monthly inspections of the supervisory review of Patrol Activity Logs to ensure compliance with Office policies, promote proper supervision, and support the requirements outlined in the Court Order.

The Patrol Activity Logs will be uniformly inspected utilizing a matrix developed by the AIU in accordance with procedures outlined in MCSO Policy GB-2.

**Compliance Objectives:**

- Ensure the supervisor has reviewed Patrol Activity Logs for shifts worked by assigned subordinates.
- Verify the Patrol Activity Logs were reviewed no later than seven days after the completion of the shift under review.

**Criteria:**

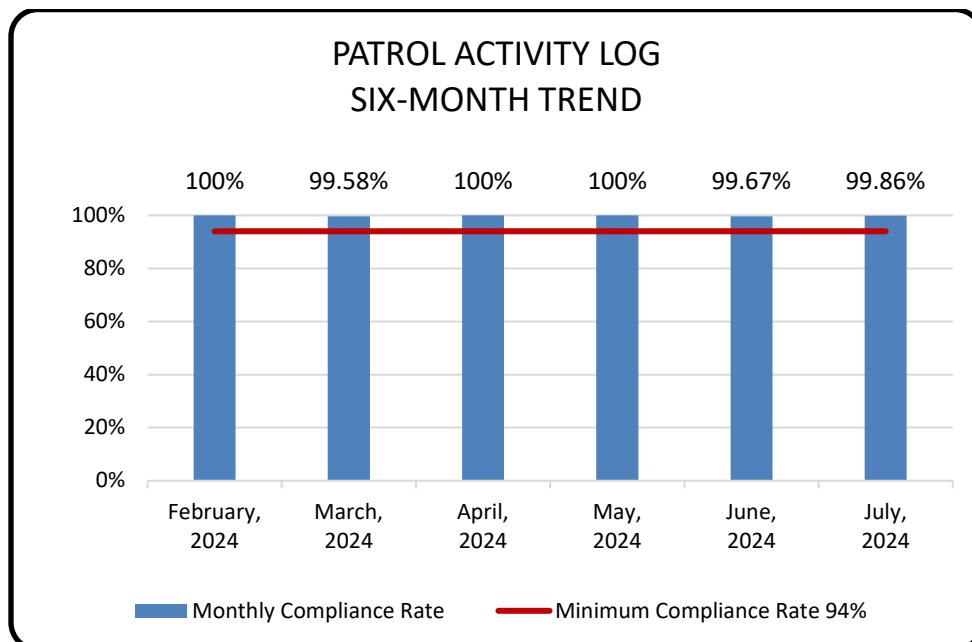
MCSO Policy GB-2, *Command Responsibility*

**Conditions:**

MCSO’s assigned Court Monitor provided a sample of 43 employees from all Patrol Districts for the July Patrol Activity Log review. The sample of 43 Deputies and Deputy Service Aids provided a total of 730 daily Patrol Activity Logs available for inspection; 730 or 100% of the Patrol Activity Logs were inspected for this report.

Deficiencies noted in the review of the Praxis system are cross-checked with Division rosters and other records to increase accuracy.

MCSO achieved an overall compliance rate of 99.86% for the July 2024 Patrol Activity Log inspection, as illustrated in the graph below:



The compliance rate of each division is illustrated in the table below:

District	Total Patrol Activity Logs Inspected	Deficiencies	In Compliance	Compliance Rate
1	146	0	146	100%
2	148	0	148	100%
3	110	0	110	100%
4	104	1	103	99.04%
Lake Patrol	101	0	101	100%
7	121	0	121	100%
<b>Totals</b>	<b>730</b>	<b>1</b>	<b>729</b>	<b>99.86%</b>

The following deficiencies were noted during the inspection period:

**Dist. 4 (1 BIO Action Form):**

Compliance Deficiencies

District	Shift Start Date	Employee Inspected	Responsible Supervisor	Division Commander
Dist. 4	07/28/24	Deputy Service Aid	Sergeant	Captain
Deficiency				
1. The Patrol Activity Log was not reviewed within seven days after the completion of the shift under review as required by Policy GB-2.13.G.1 Inspector Note: PAL was completed on 7/28/24 and was reviewed on 8/5/24.				

Unless noted above in the deficiency tables, there were no prior BIO Action Forms similar in nature or supervisor notes addressing the perceived deficiencies.

**Action Required:**

With the resulting **99.86%** compliance rate for Inspection #BI2024-0103, **1 BIO Action Forms** are required.

Date Inspection Started: August 19, 2024  
Date Completed: August 26, 2024  
Timeframe Inspected: July 01-31, 2024  
Assigned Inspector(s): Ronda Jamieson B3178

I have reviewed this inspection report.

*Lt. Brian Arthur S1806*

Lieutenant T. Brian Arthur S1806  
Commander, Audits and Inspections Unit  
Bureau of Internal Oversight

9/12/2024

Date