

MARICOPA COUNTY SHERIFF'S OFFICE

Bureau of Internal Oversight

Audits and Inspections Unit



TraCS Discussion Inspection: December 2021

Inspection Report# BI2022-0007

The Audits and Inspections Unit (AIU) of the Sheriff's Office Bureau of Internal Oversight (BIO) will conduct monthly inspections of the TraCS Discussion of traffic stops to ensure compliance with Office Policies, promote proper supervision and support the requirements set forth in the Court Order. Inspectors will utilize the TraCS System and a sample of randomly selected employees from each district for review. The TraCS Traffic Stop Discussion will be uniformly inspected utilizing a matrix developed by the AIU, in accordance with the procedures outlined in policies EA-11, EB-1, GB-2, and Melendres Court Order Paragraph 85.

Compliance Objectives:

Utilizing the TraCS Traffic Stop Discussion Matrix, review each selected deputy TraCS data to ensure the following for December 2021:

- Determine what district the traffic stop data originated from
- Verify the supervisor individually discussed each traffic stop completed within a monthly time frame by applying the "Discussed with Deputy" indicator
- Each Traffic Stop inspected will be counted as one inspection

Criteria:

MCSO Policy EA-11, *Arrest Procedures*

MCSO Policy EB-1, *Traffic Enforcement, Violator Contacts, and Citation Issuance*

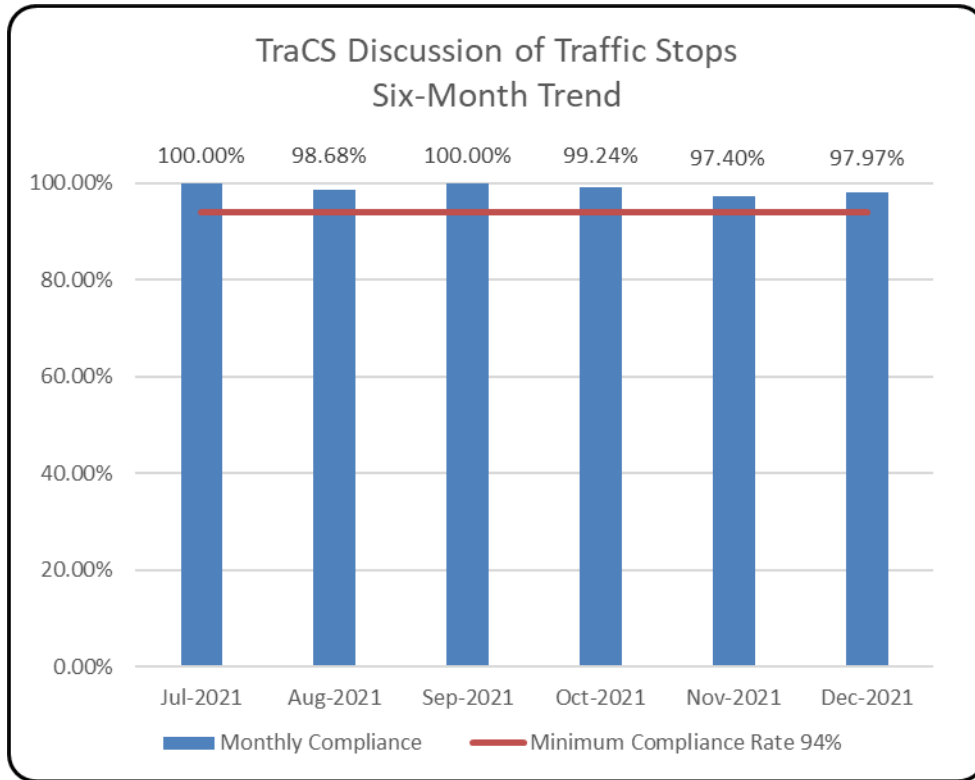
MCSO Policy GB-2, *Command Responsibility*

Melendres Court Order Paragraph 85

Conditions:

MCSO's assigned Court Monitors provided a sample of 18 Deputies from all Patrol Districts for the Discussion Inspection covering data from December 2021. The sample of 18 Deputies provided a total of 148 traffic stops available for inspection; all 148 (or 100%) of the traffic stops were inspected.

MCSO achieved a compliance rate of **97.97%** in the Discussion of Traffic Stops for the month of December 2021, as illustrated in the table below:



The compliance rate for each division is illustrated in the table below:

District	Dist. 1	Dist. 2	Dist. 3	Dist. 4	Lakes	Dist. 6	District 7	Total
In Compliance	5	0	17	5	68	48	2	145
Total Stops	5	0	17	5	71	48	2	148
Compliance %	100%	100%	100%	100%	95.77%	100%	100%	97.97%

It should be noted that the completion of a Discussion Inspection is dependent on when AIU receives the sample from the Court Monitors.

Lake Patrol (1 BIO Action Form)

District	MC Incident #	Employee	Deficient Supervisor	Commander
Lake Patrol	MC21229337	Sergeant	Lieutenant	Captain
Deficiency				
Supervisor did not discuss the Vehicle Stop Contact Form (VSCF) with the Deputy monthly by applying the “Discussed with Deputy” indicator within TraCS within the required 30 days. Policy GB-2.13.E.1.b. <ul style="list-style-type: none"> VSCF completed on 12/23/2021 VSCF has not been discussed with the deputy as of 02/08/2022 				

District	MC Incident #	Employee	Deficient Supervisor	Commander
Lake Patrol	MC21229475	Sergeant	Lieutenant	Captain
Deficiency				
Supervisor did not discuss the Vehicle Stop Contact Form (VSCF) with the Deputy monthly by applying the “ Discussed with Deputy ” indicator within TraCS within the required 30 days. Policy GB-2.13.E.1.b.				
<ul style="list-style-type: none"> VSCF completed on 12/24/2021 VSCF has not been discussed with the deputy as of 02/08/2022 				
District	MC Incident #	Employee	Deficient Supervisor	Commander
Lake Patrol	MC21233468	Sergeant	Lieutenant	Captain
Deficiency				
Supervisor did not discuss the Vehicle Stop Contact Form (VSCF) with the Deputy monthly by applying the “ Discussed with Deputy ” indicator within TraCS within the required 30 days. Policy GB-2.13.E.1.b.				
<ul style="list-style-type: none"> VSCF completed on 12/31/2021 VSCF has not been discussed with the deputy as of 02/08/2022 				

Unless noted above in the deficiency table, there were no prior BIO Action Forms similar in nature or supervisor notes addressing the deficiencies.

Action Required:

With the resulting **97.97%** compliance for *Inspection BI2022-0007*, a total of **1** BIO Action Form is requested from the affected District addressing the deficiency. **The form shall be completed utilizing Blue Team.**

Date Inspection Started: February 08, 2022
Date Completed: February 09, 2022
Timeframe Inspected: December 01 - 31, 2021
Assigned Inspector(s): Ronda Jamieson B3178

I have reviewed this inspection report.

Lt. Brian Arthur S1806
Lt. T. Brian Arthur S1806
Commander, Audits & Inspections Unit
Bureau of Internal Oversight

4/1/2022
Date