

MARICOPA COUNTY SHERIFF'S OFFICE

Bureau of Internal Oversight

Audits and Inspections Unit



July 2017 Patrol Activity Log Inspection

Inspection Report# BI2017-0100

The Audits and Inspections Unit (AIU), of the Sheriff's Office Bureau of Internal Oversight (BIO), will conduct on-going, monthly inspections of the supervisory review of Patrol Activity Logs to ensure compliance with Office policies, promote proper supervision and support the requirements set forth in the Court Order. The Patrol Activity Logs will be uniformly inspected utilizing a matrix developed by the AIU, in accordance with procedures outlined in Paragraph 83 of the Melendres Order and MCSO Administrative Broadcast Numbers 16-53 and 16-100.

Matrix Procedures:

- Ensure the supervisor has reviewed Patrol Activity Logs for shifts worked by assigned subordinates.
- Verify the Patrol Activity Logs were reviewed no later than seven days after the completion of the shift under review.

Criteria:MCSO Administrative Broadcast #16-53:

“Supervisors shall review all Patrol Activity Logs for shifts worked by their assigned subordinates.” “This review shall occur no later than seven days after the completion of the shift under review.”

MCSO Administrative Broadcast #16-100:

Effective October 18th, 2016 the memorialization of a supervisor review of Patrol Activity Logs will no longer be a Blue Team entry and will be captured in Praxis. (Note: Future inspections of Patrol Activity Logs will be a separate inspection utilizing data solely from Praxis).

Melendres Order, Paragraph 83:

Effective supervision requires that Supervisors confirm the accuracy and completeness of deputies' daily activity reports.

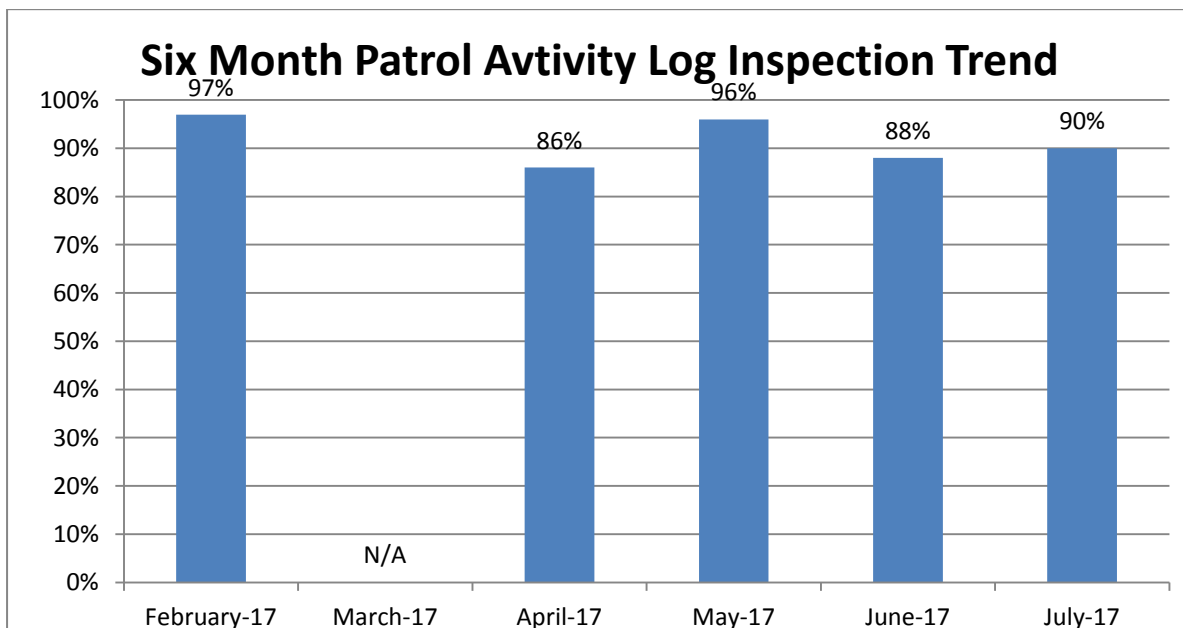
Conditions:

MCSO’s assigned Court Monitors provided a sample of 36 Deputies from all Patrol Districts/Divisions for the July Patrol Activity Log Review. The sample of 36 Deputies provided a total of 534 daily Patrol Activity Logs available for inspection; 534 or 100% of the Patrol Activity Logs were inspected. The compliance rate of each division is illustrated in the table below:

| District | Compliance Rate | Total Patrol Activity Logs Inspected |
|----------|-----------------|--------------------------------------|
| 1 | 100.00% | 126 |
| 2 | 100.00% | 76 |
| 3 | 98.00% | 105 |
| 4 | 85.00% | 75 |
| 5 | 85.00% | 48 |
| 6 | 82.00% | 50 |
| 7 | 80.00% | 54 |

MCSO achieved an overall compliance rate of 90% in the Patrol Activity Log inspection for July 2017.

A historical comparison of the monthly inspection results is illustrated in the graph below:



- **No March 2017 data due to Praxis data issues effecting noting review of patrol Activity Log.**

The following deficiencies were observed during the inspection period:

| <u>District/Div.</u> | <u>Deputy Reviewed</u> | <u>Assigned Supervisor</u> | <u>Date of Shift</u> | <u>Commander:</u> | <u>Potential Deficiency:</u> |
|----------------------|------------------------|----------------------------|----------------------|-------------------|--|
| District Three | Deputy | Sergeant | 7/18/2017 | Captain | patrol activity log not reviewed within seven days |
| District Three | Deputy | Sergeant | 7/11/2017 | Captain | patrol activity log not reviewed within seven days |

| <u>District/Div.</u> | <u>Deputy Reviewed</u> | <u>Assigned Supervisor</u> | <u>Date of Shift</u> | <u>Commander:</u> | <u>Deficiency:</u> |
|----------------------|------------------------|----------------------------|----------------------|-------------------|--|
| District Four | Deputy | Sergeant | 7/27/2017 | Captain | patrol activity log not reviewed |
| District Four | Deputy | Sergeant | 7/9/2017 | Captain | patrol activity log not reviewed within seven days |
| District Four | Deputy | Sergeant | 7/10/2017 | Captain | patrol activity log not reviewed within seven days |
| District Four | Deputy | Sergeant | 7/7/2017 | Captain | patrol activity log not reviewed |
| District Four | Deputy | Sergeant | 7/8/2017 | Captain | patrol activity log not reviewed |
| District Four | Deputy | Sergeant | 7/9/2017 | Captain | patrol activity log not reviewed |
| District Four | Deputy | Sergeant | 7/10/2017 | Captain | patrol activity log not reviewed |
| District Four | Deputy | Sergeant | 7/11/2017 | Captain | patrol activity log not reviewed |
| District Four | Deputy | Sergeant | 7/12/2017 | Captain | patrol activity log not reviewed |
| District Four | Deputy | Sergeant | 7/7/2017 | Captain | patrol activity log not reviewed |
| District Four | Deputy | Sergeant | 7/8/2017 | Captain | patrol activity log not reviewed |
| District Four | Deputy | Sergeant | 7/14/2017 | Captain | patrol activity log not reviewed |

| <u>District/Div.</u> | <u>Deputy Reviewed</u> | <u>Assigned Supervisor</u> | <u>Date of Shift</u> | <u>Commander:</u> | <u>Deficiency:</u> |
|----------------------|------------------------|----------------------------|----------------------|-------------------|--|
| District Five | Deputy | Sergeant | 7/2/2017 | Captain | patrol activity log not reviewed within seven days |
| District Five | Deputy | Sergeant | 7/3/2017 | Captain | patrol activity log not reviewed within seven days |
| District Five | Deputy | Sergeant | 7/4/2017 | Captain | patrol activity log not reviewed within seven days |
| District Five | Deputy | Sergeant | 7/7/2017 | Captain | patrol activity log not reviewed within seven days |
| District Five | Deputy | Sergeant | 7/13/2017 | Captain | patrol activity log not reviewed |
| District Five | Deputy | Sergeant | 7/20/2017 | Captain | patrol activity log not reviewed |

| <u>District/Div.</u> | <u>Deputy Reviewed</u> | <u>Assigned Supervisor</u> | <u>Date of Shift</u> | <u>Commander:</u> | <u>Deficiency:</u> |
|----------------------|------------------------|----------------------------|----------------------|-------------------|--|
| District Six | Deputy | Seargant | 7/3/2017 | Captain | patrol activity log not reviewed within seven days |
| District Six | Deputy | Sergeant | 7/4/2017 | Captain | patrol activity log not reviewed within seven days |
| District Six | Deputy | Sergeant | 7/3/2017 | Captain | patrol activity log not reviewed within seven days |
| District Six | Deputy | Sergeant | 7/4/2017 | Captain | patrol activity log not reviewed within seven days |
| District Six | Deputy | Sergeant | 7/3/2017 | Captain | patrol activity log not reviewed within seven days |
| District Six | Deputy | Sergeant | 7/4/2017 | Captain | patrol activity log not reviewed within seven days |
| District Six | Deputy | Sergeant | 7/3/2017 | Captain | patrol activity log not reviewed |
| District Six | Deputy | Sergeant | 7/4/2017 | Captain | patrol activity log not reviewed within seven days |

| <u>District/Div.</u> | <u>Deputy Reviewed</u> | <u>Assigned Supervisor</u> | <u>Date of Shift</u> | <u>Commander:</u> | <u>Deficiency:</u> |
|----------------------|------------------------|----------------------------|----------------------|-------------------|--|
| District Seven | Deputy | Sergeant | 7/3/2017 | Captain | patrol activity log not reviewed |
| District Seven | Deputy | Sergeant | 7/8/2017 | Captain | patrol activity log not reviewed within seven days |
| District Seven | Deputy | Sergeant | 7/9/2017 | Captain | patrol activity log not reviewed within seven days |
| District Seven | Deputy | Sergeant | 7/10/2017 | Captain | patrol activity log not reviewed within seven days |
| District Seven | Deputy | Sergeant | 7/8/2017 | Captain | patrol activity log not reviewed within seven days |
| District Seven | Deputy | Sergeant | 7/9/2017 | Captain | patrol activity log not reviewed within seven days |
| District Seven | Deputy | Sergeant | 7/10/2017 | Captain | patrol activity log not reviewed within seven days |
| District Seven | Deputy | Sergeant | 7/3/2017 | Captain | patrol activity log not reviewed |
| District Seven | Deputy | Sergeant | 7/8/2017 | Captain | patrol activity log not reviewed within seven days |
| District Seven | Deputy | Sergeant | 7/9/2017 | Captain | patrol activity log not reviewed within seven days |
| District Seven | Deputy | Sergeant | 7/10/2017 | Captain | patrol activity log not reviewed within seven days |

A total of 15 BIO Action Forms are requested from the affected divisions. **The form shall be completed utilizing Blue Team.**

It is permissible to complete one BIO Action Form for a supervisor covering multiple potential deficiencies for the same employee identified in this inspection.

Recommendations:

It is recommended supervisors continue mentoring staff in the proper completion of the Patrol Activity Logs. In doing so, all Patrol Activity Logs will be made available for inspection.

Date Inspection Started: August 8th, 2017
Date Completed: September 7th, 2017
Timeframe Inspected: July 01-31st., 2017
Assigned Inspector(s): Sgt. Travis Glenn S1626

I have reviewed this inspection report.

Capt. B. Roska #878

Captain Barry Roska S0878
Commander
Bureau of Internal Oversight

September 7th, 2017

Date

Tr. Skinner #898

Chief Russ Skinner S0898
Bureau Chief
Compliance Bureau

September 7th, 2017

Date